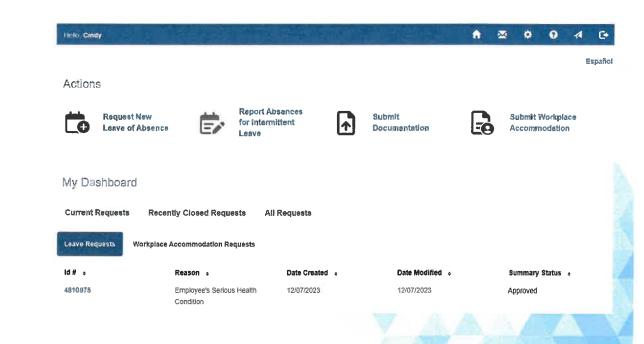
New User Registration - Employees

FMLA Source Log In Registration - Step 1 of 3 To setup online access, we need to locate you in our system. All fields are required. **Employee Number** Don't know? Lookup using Last Name and Date of Birth Postal Code Work, Home or Alternate postal (ZIP) code Registration - Step 2 of 3 Setup your FMLASource User Account Are you Cindy Fmla?



Employee Portal

- Request a new Leave of Absence
- Report Intermittent Time
- Submit Documentation
- Submit a Workplace Accommodation
- Check Claim Status
- View Letter History



*Access to documentation is reserved for HR

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Employee Portal

Report Absences for Intermittent Leave

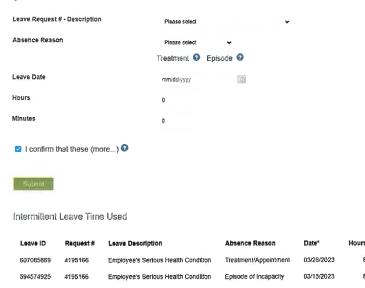
- Identify the leave / condition to apply the intermittent time
- Identify the Absence Reason
- Enter the date
- Enter the amount of scheduled time missed

Actions





Report Time



*Please note, this table shows your 12 most recently taken intermittent leaves and any reported future intermittent leaves. All time appearing reflects what you have reported.

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